



## NOTICE OF SEARCH FOR PRESIDENT

The **Bataan Peninsula State University** Board of Regents formally and publicly announces that the Search for Presidency is NOW OPEN.

### MINIMUM PERSONAL QUALIFICATIONS

1. Must be a natural-born Filipino citizen.
2. Must be of good moral character.
3. Must not be less than thirty-five (35) years old and not more than sixty-one (61) years old at the time of application for the position **(61 years old shall mean from actual date of birth and not a day older beyond 61 years old)**.
4. Must be a holder of an earned relevant doctorate degree from a reputable higher education institution.
5. Must have a proven track record as an administrator of a tertiary level institution (President, Vice-President, Dean, Campus Administrator, Academic Director, e.g. Director for Instruction, Director for Research, Director for Extension, Director for Production, Director of Student Affairs, Director for Planning and Development, who reports directly to the Vice-President or President) whether in public or private, for at least five (5) years.
6. Must *not* have been convicted of any administrative offense or of any crime involving moral turpitude.

### DOCUMENTARY REQUIREMENTS

Qualified applicants are requested to submit **one (1) set of original and six (6) sets of certified photocopies** of the following documents to the Secretariat of the Search Committee for President (SCP):

1. Formal Application Letter addressed to the Chairperson of the Commission on Higher Education (CHED):  
**HONORABLE PATRICIA B. LICUANAN**  
*Chairperson, Commission on Higher Education*  
4<sup>th</sup> Floor HEDC Building, C.P. Garcia Avenue  
UP Campus, Diliman, Quezon City 1101
2. Detailed Curriculum Vitae (CV), signed under oath
3. Certified true copy of documents in support of the data stated in the CV
4. Applicant's proposed Vision, Mission and Development Goals for the University
5. Original Copies of Certificates/Clearances from the following government agencies, obtained not more than one (1) month from the date of filing of the application, indicating that the applicant *has not been convicted* of any administrative and/or criminal case:
  - a. Sandiganbayan
  - b. Ombudsman
  - c. Metropolitan/Municipal Trial Court/Regional Trial Court
  - d. Civil Service Commission (CSC)
  - e. National Bureau of Investigation (NBI)
  - f. Institution/Company where the applicant is presently employed
6. Duly accomplished CSC Form 212, made under oath
7. NSO-authenticated Birth Certificate or Certification from the Local Civil Registrar
8. Medical Certificate of Physical Fitness issued by the physician from a DOH-accredited health institution but not with the same institution where the applicant is presently employed
9. Result of Neuro-psychiatric Examination conducted by the physician from a DOH-accredited health institution but not with the same institution where the applicant is presently employed. **The Search Committee reserves the right to verify the results of the examination.**

**The Search Committee reserves the right to reject any application that is not in conformity with the applicable provisions of R.A. 8292 and its IRR (CMO 03, series 2001), aside from the above enumerated requirements.**

**An applicant who does not meet ANY of the aforesaid minimum qualifications and FAILS TO SUBMIT supporting documents pertinent to these minimum qualifications on the set deadline shall be disqualified from the Search Process.**

**DEADLINE FOR SUBMISSION OF APPLICATION AND THE REQUIRED DOCUMENTS SHALL BE  
NOT LATER THAN FEBRUARY 13, 2015 at 5:00 PM.**

Submit applications to :

**HON. RUPERTO S. SANGALANG**  
*CHED Commissioner and  
Chairman-Designate, BPSU Governing Board*  
4/F, HEDC Building, C.P. Garcia Avenue  
UP Campus, Diliman, Quezon City

or

**MR. ERIC G. LOPEZ**  
*Acting Board Secretary and  
Member, SCP Secretariat*  
Bataan Peninsula State University  
Capitol Compound, City of Balanga 2100 Bataan  
(047) 237-6220

Attention:

**MS. CARME JOY ALMODAL**  
*Executive Assistant IV  
Office of Commissioner Ruperto S. Sangalang  
Member, SCP Secretariat*  
[chedrssangalang@gmail.com](mailto:chedrssangalang@gmail.com) - (02) 441-1173