



**Jan. 6, 2014**  
**Date**



# BATAAN PENINSULA STATE UNIVERSITY

City of Balanga 2100 Bataan  
PHILIPPINES

## CHECK DISBURSEMENT RECORD ENGINEERING, ARCHITECTURE & ICT

| Disbursement for |          | Jan. 6-31, 2014 |                              | MARINA T. CLARAVALL                                                                                                   |                               | Cashier IV           | City of Balanga |
|------------------|----------|-----------------|------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------|-----------------|
| Campus           |          |                 |                              | Accountable Officer                                                                                                   |                               | Official Designation | Station         |
| Date             | Check    | Date Released   | Name of Payee                | Nature of Payment                                                                                                     | NCA Received/<br>Deposit Made | Checks               | Bank/NCA        |
|                  | No       |                 |                              |                                                                                                                       |                               | Issued               | Balance         |
| Jan. 3, 2014     |          |                 |                              |                                                                                                                       |                               |                      | 12,685,938.03   |
| Jan. 6, 2014     | 39800558 | 1/7/14          | Jelenny Navarro              | Payment of Costume/ Uniform Allowance for 2013                                                                        |                               | 1,500.00             |                 |
| -do-             | 39800559 | 1/17/2014       | Gerald S. Robles             | Reimbursement of various expenses for handling/deployment of OJT Trainees                                             |                               | 12,890.00            |                 |
| -do-             | 39800560 | 1/7/2014        | Marina T. Claravall          | To CA travelling expenses for 38th Annual Convention of the Institute of Integrated Electrical Engineers of the Phils |                               | 33,320.00            |                 |
| -do-             | 39800561 | 1/7/2014        | Marina T. Claravall          | TO CA meal allowances for Jan to Dec 2013                                                                             |                               | 4,080.00             |                 |
| -do-             | 39800562 | 1/7/2014        | Marina T. Claravall          | To CA payment of per diem Jan 4 to Dec 20, 2013 & gasoline expenses for dec 16, 20, 2013                              |                               | 11,800.00            |                 |
| -do-             | 39800563 | 1/7/2014        | Marina T. Claravall          | Payment of OT                                                                                                         |                               | 3,639.11             |                 |
| -do-             | 39800564 | 1/9/2014        | Elizabeth Bakery & Grocery   | Payment of magnolia cheese block                                                                                      |                               | 159,200.00           |                 |
| Jan. 7, 2014     |          |                 | BPSU Deposit                 |                                                                                                                       | 51,230.00                     |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 5,200.00                      |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 630.00                        |                      |                 |
| Jan. 8, 2014     |          |                 | -do-                         |                                                                                                                       | 9,500.00                      |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 5,000.00                      |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 5,200.00                      |                      |                 |
| -do-             | 39800565 | 1/9/2014        | Marina T. Claravall          | To CA OT for Dec 2013                                                                                                 |                               | 14,259.67            |                 |
| Jan. 9, 2014     |          |                 | BPSU Deposit                 |                                                                                                                       | 25,918.55                     |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 21,997.11                     |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 2,450.00                      |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 107,091.45                    |                      |                 |
| Jan. 10, 2014    |          |                 | -do-                         |                                                                                                                       | 10,600.00                     |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 124,112.89                    |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 21,705.00                     |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 85,300.00                     |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 98,935.00                     |                      |                 |
| Jan. 13, 2014    |          |                 | -do-                         |                                                                                                                       | 6,700.00                      |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 123,132.18                    |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 11,002.82                     |                      |                 |
| -do-             | 39800566 | 1/13/2014       | Marina T. Claravall          | To CA salaries of Contractual Instructors for Jan 1-15, 2014                                                          |                               | 75,135.29            |                 |
| Jan. 14, 2014    | 39800567 | 1/14/2014       | Anny's General Merchandising | Payment of split type aircon w/ instillation & epson inks                                                             |                               | 82,368.00            |                 |
| -do-             | 39800568 | 1/14/2014       | Anny's General Merchandising | Payment of supplies & materials for RAC                                                                               |                               | 72,650.88            |                 |
| -do-             |          |                 | BPSU Deposit                 |                                                                                                                       | 19,200.00                     |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 28,901.88                     |                      |                 |
| -do-             |          |                 | -do-                         |                                                                                                                       | 390,418.12                    |                      |                 |
| Jan. 15, 2014    |          |                 | -do-                         |                                                                                                                       | 18,800.00                     |                      |                 |



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City of Balanga 2100 Bataan  
PHILIPPINES

## CHECK DISBURSEMENT RECORD ENGINEERING, ARCHITECTURE & ICT

| Disbursement for Campus |          | Jan. 1-31, 2014 |                              | MARINA T. CLARAVALL<br>Accountable Officer                            |  | Cashier IV<br>Official Designation | City of Balanga<br>Station |                     |
|-------------------------|----------|-----------------|------------------------------|-----------------------------------------------------------------------|--|------------------------------------|----------------------------|---------------------|
| Date                    | Check    |                 | Name of Payee                | Nature of Payment                                                     |  | NCA Received/<br>Deposit Made      | Checks<br>Issued           | Bank/NCA<br>Balance |
|                         | No       | Date Released   |                              |                                                                       |  |                                    |                            |                     |
| Jan. 15, 2014           |          |                 | BPSU Deposit                 |                                                                       |  | 80,385.00                          |                            |                     |
| Jan. 16, 2014           |          |                 | -do-                         |                                                                       |  | 18,675.00                          |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 191,062.30                         |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 90,332.70                          |                            |                     |
| Jan. 17, 2014           |          |                 | -do-                         |                                                                       |  | 22,110.31                          |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 104,554.69                         |                            |                     |
| -do-                    | 39800569 | 1/23/2014       | Ampy's PC Comshop            | Payment of swivel chair & epson printer L110                          |  |                                    | 44,278.66                  |                     |
| Jan. 20, 2014           | 39800570 | 1/21/2014       | Marina T. Claravall          | To CA per diem for Dec. 20, 2013                                      |  |                                    | 700.00                     |                     |
| -do-                    | 39800571 | 1/21/2014       | Marina T. Claravall          | To CA payment of COS & part time instructors for Jan 1-15, 2013       |  |                                    | 327,894.18                 |                     |
| -do-                    |          |                 | BPSU Deposit                 |                                                                       |  | 55,539.24                          |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 44,615.76                          |                            |                     |
| Jan. 21, 2014           |          |                 | -do-                         |                                                                       |  | 14,143.56                          |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 59,646.44                          |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 27,500.00                          |                            |                     |
| Jan. 22, 2014           |          |                 | -do-                         |                                                                       |  | 1,397.90                           |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 48,647.10                          |                            |                     |
| Jan. 23, 2014           |          |                 | -do-                         |                                                                       |  | 68,922.00                          |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 6,234.00                           |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 6,809.00                           |                            |                     |
| Jan. 24, 2014           |          |                 | -do-                         |                                                                       |  | 20,500.00                          |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 30,015.00                          |                            |                     |
| Jan. 27, 2014           |          |                 | -do-                         |                                                                       |  | 58,440.00                          |                            |                     |
| -do-                    | 39800572 | 1/27/2014       | Anny's General Merchandising | To payment of LCD projector & modular table                           |  |                                    | 114,432.00                 |                     |
| -do-                    | 39800573 | 2/16/14         | TMPC                         | Remittances of CEA-ICT Employees for Jan 1-15, 2014                   |  |                                    | 27,264.20                  |                     |
| -do-                    | 39800574 | 1/29/2014       | Marina T. Claravall          | To CA salaries of casual employees for Jan 16-31, 2014                |  |                                    | 301,483.37                 |                     |
| -do-                    | 39800575 | 1/29/2014       | Marina T. Claravall          | To CA salaries of Contractual Instructors for Jan 16-31, 2014         |  |                                    | 109,272.30                 |                     |
| -do-                    | 39800576 | 1/29/2014       | Marina T. Claravall          | To CA salaries of school dentist & medical officer for Jan 1-31, 2014 |  |                                    | 22,272.18                  |                     |
| -do-                    | 39800577 | 1/29/2014       | Marina T. Claravall          | To Ca salaries of JO personnel for Jan 16-31, 2014                    |  |                                    | 87,006.16                  |                     |
| -do-                    | 39800578 | 1/29/2014       | Marina T. Claravall          | To CA salaries & PERA of JO employees-Admin for Jan 16-31, 2014       |  |                                    | 25,904.14                  |                     |
| -do-                    | 39800579 | 1/29/2014       | Marina T. Claravall          | To CA salaries & PERA of casual for Jan 16-31, 2014                   |  |                                    | 75,319.21                  |                     |
| -do-                    | 39800580 | 1/29/2014       | Marina T. Claravall          | To CA salaries of COS instructors for Jan 16-31, 2014                 |  |                                    | 41,332.70                  |                     |
| -do-                    | 39800581 | 1/29/2014       | Marina T. Claravall          | To CA salaries & PERA of contractual instructors for Jan 16-31, 2014  |  |                                    | 32,910.00                  |                     |
| Jan. 28, 2014           |          |                 | BPSU Deposit                 |                                                                       |  | 53,270.00                          |                            |                     |
| -do-                    |          |                 | -do-                         |                                                                       |  | 3,000.00                           |                            |                     |
| Jan. 29, 2014           |          |                 | -do-                         |                                                                       |  | 6,505.00                           |                            |                     |



Date \_\_\_\_\_

I hereby certify that the foregoing is a correct and complete record of all collections as Cashier IV of BPSU during the period from Jan. 6-31, 2014