

PHILIPPINE BIDDING DOCUMENTS

(Sixth Edition)



Procurement of **GOODS/SERVICES**

*PR no. CO2022-08-517–Supply and Delivery of
Various Supplies and Materials for Covid Response
Needed for Face-to Face Learning at Bataan
Peninsula State University (For Six (6) Campuses)*

**Bataan Peninsula State University
2022**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

Table of Contents

Glossary of Acronyms, Terms, and Abbreviations	4
Section I. Invitation to Bid.....	7
Section II. Instructions to Bidders.....	11
1. Scope of Bid	12
2. Funding Information.....	12
3. Bidding Requirements	12
4. Corrupt, Fraudulent, Collusive, and Coercive Practices	12
5. Eligible Bidders.....	13
6. Origin of Goods	13
7. Subcontracts	13
8. Pre-Bid Conference	14
9. Clarification and Amendment of Bidding Documents	14
10. Documents comprising the Bid: Eligibility and Technical Components	14
11. Documents comprising the Bid: Financial Component	14
12. Bid Prices	15
13. Bid and Payment Currencies	15
14. Bid Security	15
15. Sealing and Marking of Bids	16
16. Deadline for Submission of Bids	16
17. Opening and Preliminary Examination of Bids	16
18. Domestic Preference	
Error! Bookmark not defined.	
19. Detailed Evaluation and Comparison of Bids	17
20. Post-Qualification	17
21. Signing of the Contract	17
Section III. Bid Data Sheet	18
Section IV. General Conditions of Contract	20
1. Scope of Contract	21
2. Advance Payment and Terms of Payment	21
3. Performance Security	21
4. Inspection and Tests	21
5. Warranty	22
6. Liability of the Supplier	22
Section V. Special Conditions of Contract	23
Section VI. Schedule of Requirements	27
Section VII. Technical Specifications	35
Section VIII. Checklist of Technical and Financial Documents	45

Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



BATAAN PENINSULA STATE UNIVERSITY

City of Balanga 2100 Bataan
PHILIPPINES

INVITATION TO BID

PR no. CO2022-08-517-Supply and Delivery of Various Supplies and Materials for Covid Response Needed for Face-to Face Learning at Bataan Peninsula State University (For Six (6) Campuses)

1. The *Bataan Peninsula State University*, through the *General Appropriation Act (GAA) 2022* intends to apply the sum of *Seven Million Five Hundred Nineteen Thousand Five Hundred Twenty Pesos only (Php 7,519,520.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Supply and Delivery of Various Supplies and Materials for Covid Response needed for Face-to Face Learning at Bataan Peninsula State University (For Six (6) Campuses)*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Bataan Peninsula State University* now invites bids for the above Procurement Project. *Completion of delivery of the project is required by Thirty (30) calendar days upon the commencement date indicated in the Notice to Proceed (NTP)*. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *Bataan Peninsula State University* and inspect the Bidding Documents at the address given below during *8:00AM to 5:00PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *26 August 2022* from the given address and website(s) below *upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *either in person or electronic means*.

6. The *Bataan Peninsula State University* will hold a Pre-Bid Conference on **September 5, 2022 10:00 AM** at the Conference Rm. 1, 3rd Floor of Admin. Bldg., or at Procurement Central Office, BPSU Main, Capitol Compound, City of Balanga, Bataan and/or through video conferencing/webcasting via *Google Meet*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission (in person or via courier) at the office address indicated below on or before **September 19, 2022 at 9:00 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **September 19, 2022, 10:00 AM** at the Conference Rm. 1, 3rd Floor of Admin. Bldg., or at Procurement Central Office, BPSU Main, Capitol Compound, City of Balanga, Bataan and/or through *Google Meet*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. a. *Payment of the applicable fee for the Bidding Documents can be deposited to:*

Account Name: BPSU
Account No.: 00000048-515-3
Bank/Branch: DBP – Balanga

*A letter of intent should be emailed first to procurement_central@bpsu.edu.ph, after which a confirmation letter will be sent to the prospective bidder's email address before payment can be made. A copy of the deposit slip should be emailed to the Procurement Unit for verification. Payment through bank transaction is due until 4pm of **September 16, 2022** or the day before the scheduled opening of bids, while personal payment can be made until **8:30am** of **September 19, 2022** prior to the opening of bids.*

- b. *Each Bidder shall submit one (1) copy (marked ORIGINAL BID) of the first and second components of its bid. Moreover, the Procuring Entity requests for three (3) additional hard copies of the Original Bid (marked Copy 1, Copy 2 and Copy 3).*
11. The ***Bataan Peninsula State University*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

*BAC Secretariat/Procurement Unit
Bataan Peninsula State University - Main Campus,
Capitol Compound, City of Balanga 2100 Bataan
Telephone No.: (047) 237 1341
Email Address: procurement_central@bpsu.edu.ph
Website: www.bpsu.edu.ph*

13. You may visit the following websites:

For downloading of Bidding Documents: www.bpsu.edu.ph or www.philgeps.gov.ph

Date of Issue: 26 August 2022

Sgd.
ALFREDO D. VALENTOS, Ed.D.
BAC Chairperson

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, *Bataan Peninsula State University* wishes to receive Bids for the *Supply and Delivery of Various Supplies and Materials for Covid Response needed for Face-to Face Learning at Bataan Peninsula State University (For Six (6) Campuses)* with an identification number **(CO2022-08-517)**

The Procurement Project (referred to herein as “Project”) is composed of one (3) lots, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for 2022 in the amount of *Seven Million Five Hundred Nineteen Thousand Five Hundred Twenty Pesos only (Php 7,519,520.00)*.

2.2.

2.3. The source of funding is:

a. *General Appropriation Act (GAA) 2022*

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
 - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC
- 10.3. as indicated in **ITB** Clause 5.3 should have been completed within the *last three years* prior to the deadline for the submission and receipt of bids.
- 10.4. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
- a. Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until **one hundred twenty (120) calendar days**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

Option 1 – One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> a. <i>Supply and Delivery of Various Covid Supplies, Consumables & Materials.</i> b. <i>Completed within the last three years from the deadline of the submission and receipt of bids.</i>
7.1	<i>No subcontracting is allowed.</i>
12	The price of the Goods shall be quoted DDP at City of Balanga, Bataan or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ul style="list-style-type: none"> a. The amount of not less than <i>Php 150,390.04 (two percent (2%) of ABC)</i> if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than <i>Php 375, 976.00 (five percent (5%) of ABC)</i> if bid security is in Surety Bond.
19.3	<i>Partial bid is not allowed.</i>
20.2	<i>No additional requirement.</i>
21.2	<i>No additional requirement.</i>

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC**, **Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered to <i>BPSU Main Campus, Capitol Compound, City of Balanga, Bataan</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered to <i>BPSU Main Campus, Capitol Compound, City of Balanga, Bataan</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>Dr. Edmundo C. Tuñgol-End-User Unit/ Mr. Ramon D. Ignacio-University Supply Officer</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> performance or supervision of on-site assembly and/or start-up of the supplied Goods; furnishing of tools required for assembly and/or maintenance of the supplied Goods; furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
	<ol style="list-style-type: none"> training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. <i>[Specify additional incidental service requirements, as needed.]</i>

	<p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <ul style="list-style-type: none">a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; andb. in the event of termination of production of the spare parts:<ul style="list-style-type: none">i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; andii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested. <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>one (1) year</i>.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>two (2) months</i> of placing the order.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description</p>

	<p>Final Destination</p> <p>Gross weight</p> <p>Any special lifting instructions</p> <p>Any special handling instructions</p> <p>Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	The terms of payment shall be as follows: Partial payment is allowed for goods or items delivered and inspected.
4	The inspections and tests that will be conducted are: Checking based on the required specifications.

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Description	Quantity	Total	Delivered, Weeks/ Months
	LOT A- Supplies & Consumables	Lot	1	30 CD
1	Face mask KN95; 10 pcs/pack; 8 ply; facemask butterfly; 5D	4000	pack	
2	Alcohol 500ml; ethyl; with moisturizer, scented	946	bottle	
3	Alcohol, isoprophyl, scented; 70%;3.785liters;with moisturizer	632	gal	
4	Hand sanitizer gel; pump; Scented (500ml), branded	95	bottle	
5	Antibacterial Handsoap 130g, branded	346	box	
6	Antibacterial Handsoap/Handwash Liquid 450ml, branded	600	bottle	
7	Disinfectant spray 170g, branded	146	can	
8	Disinfectant spray 510g, branded	225	can	
9	Disinfectant, bleaching solution, 1 ltr, original scent /floral/lemon	435	bottle	
10	Disinfectant, bleaching solution, 1 ltr, color safe	110	bottle	
11	CIDEX (Disinfecting Solution)	4	gal	
12	Air Freshener Aerosol (500ml)	39	can	
13	Insecticide, Aerosol type, 600ml	4	can	
14	Toilet bowl cleaner 900ml	10	can	
15	Interfolded paper towel 3 ply, branded	600	pack	
16	Fogging solution 1 gallon; polo sport, peppermint, citrus, fresh bamboo, lavender, cool water, cucumber lemon	455	gal	
17	Battery drycell AAA, 4 pcs/blister pack (for infra red digital gun thermometer)	35	pack	
18	Battery drycell AA, 4 pcs/blister pack(for infra red gun thermometer)	5	pack	
19	Rechargeable Battery type/size C	200	pc.	
20	Battery charger size C	20	Unit	
21	Hand gloves; heavy duty, plastic rubber; yellow; elbow length	85	pair	

22	Disposable Examination Gloves, Medium, 100 pcs/box	50	box	
23	Chemical gloves(Rubber)-for disinfection,	50	pair	
24	100Pcs/Box disposable Gloves Nitrile Vinyl Latex Free Powder Free Non-Sterile Healthcare Food Handling Use Personal Protective Equipment Gloves Multi-Purpose	6	box	
25	Washable PPE suit;blue; 105cm x 65cm x 55cm	50	pc.	
26	PPE Suit, Heavy duty, washable(with head cover, shoe cover & face shield)	30	set	
27	Isolation gown, disposable	200	pc.	
28	Isolation gown, ISOLATION GOWN/PPE/LAB GOWN / MEDICAL GRADE/WASHABLE/HIGH QUALITY MICROFIBER	13	pc.	
29	Disposable Shoe Cover (100 pcs) For Laboratories, Hospital, Factories, and etc	25	box	
30	Surgical Cap	20	pack	
31	Oxygen Cannula	50	pc.	
32	Humidifier Solution, with scent	200	gal	
33	Cotton balls; absorbent; 100 pcs/pack	72	pack	
34	Ice bag , big	20	pc.	
35	Hot water pack, big , rubber	20	pc.	
36	Door mat (indoor) - cloth	120	pc.	
37	Trashbag (large) Black	40	pack	
38	Trashbag (small) Black	40	pack	
39	Dishwashing liquid (500ml)	14	bottle	
40	Detergent Bar 140g as packed	15	pack	
41	Detergent powder (1 kilo)	15	pack	
42	Air humidifier solution (water base) -branded	45	ltr.	
43	Set of aromatherapy Essential oil for humidifier 250ml, 4pcs/set	20	set	
44	Chlorine powder (4kgs/container)	15	container	
45	Disinfecting wipes, Lemon 80 count	24	pack	
46	Bathroom Gel Air Freshener Holder with 8g Refills	15	pc.	
47	Floor cleaner, multi purpose, 1 ltr.	49	ltr.	
48	Furniture Polish Spray , 300ml	47	can	
49	Viruscide Solution, 1 gal	100	gal	

50	Trauma bag (complete set)	7	set	
51	50MI Alcohol Bottle Card Spray Bottle Travel Portable Touchland Perfume Spray Bottle Silicone Case Hook	85	pc.	
52	300ML Nano Continuous Mist Spray Bottle Alcohol Mist Sprayer Fine Mist Spray Bottle	18	pc.	
53	Alcohol refillable Bottle with pump (1 lit capacity)	50	pc.	
54	Bath soap holder(plastic)	36	pc.	
	LOT B: Equipment & Other Apparatus			
1	Automatic Alcohol dispenser with Heavy Duty Stand (1000ml with sensor)	2	Unit	
2	Alcohol dispenser; automatic liquid /alcohol dispenser, wall mounted; with stand; rechargeable	100	Unit	
3	Automatic Soap Dispenser with Heavy Stand	30	Unit	
4	Foot Press Alcohol Dispenser	10	Unit	
5	Wall mount Thermal scanner, heavy duty	60	Unit	
6	Thermal scanner infrared with stand; with adaptor, model K3XI with automatic alcohol dispenser	50	Unit	
7	Smoke Machine; 1500W nano smoke machine fog disinfection machine! Two types of options: timer style/ remote control style, Liquid capacity: 100mL; smoke output: 2000cubic feet/ minute;Rated Power(Real Power)(900 watts) ; voltage: 110V or 220V; The stylish portable car / indoor electric atomization disinfection machine can produce very dry disinfection mist, which can deeply disinfect and purify the air, decompose and eliminate odor, and improve the air environment	14	Unit	
8	Wireless Atomized Disinfection Gun K5 Nano Rechargeable Blue Light Disinfection Sprayer Spray Gun● Size:223*192*65mm; ●Working voltage: DC3.7V;●Current: 15W; ●Bottle volume: 380ml; ●Spray distance:1~1.5 meters;●Battery capacity: 2000mAh;: low gear, continuous use for 70 minutes; high gear, continuous use for 50 minutes;●Charging voltage: DC5V/1A;●Charging cable type: Type-C;●spray gun, sterilization at room temperature ,very fine water mist, no residue;●Using dual-core processor, independent boost charging technology, powerful performance, long-lasting	14	Unit	

	stability;●Achieve -level atomization output, custom-made high-pressure air pumps and siphon atomization nozzles above 5000rpm;			
9	Digital BP Monitor Arm Sphygmomanometer LCD display screen will show the memory sign, heart rate, and blood pressure measurement. It also shows a sound key sign, memory/set button, start/stop button, and the time of the day./BP Digital arm, clinically accurate performance; electric bp; rechargeable; with adaptor; large displace LCD: 59mmx43mm; Memory: 60-120 sets of reading; Arm cuff circumference: 22-32cm; Date and Time display; Motion Detection	20	Unit	
10	Air Purifier with UV Sterilization Light for Home Appliance HEPA+Activated Carbon Filter(Specification: K5 with 2 Filter-UV Sterilization Light- Power: 35W-Rated voltage: 110v-220v-Dimension (L x W x H):330*190*550 mm-Room Size: 40-50m*- Noise Level:28 dB-Recommened filter life time: 12 months)	22	Unit	
11	Humidifier, Entrance Style 23.8L set of 2units n U type tube	15		
12	Air Humidifier machine-13L capacity with UV sterilization	12	Unit	
13	Air Humidifier Aromatheraphy table top	4	Unit	
14	Ultrasonic humidifier misting machine	15	Unit	
15	Air Purifier Air Cleaner 320m3/h pm	55	Unit	
16	UV Sterilization box with timer control(Kills Viruses on your cellphone, bag, cash, facemask, zery, document & more programmable disinfection time, UVC TUBE: 8 Watts, Box Dimension: 18x12x10	18	Unit	
17	Heavy Duty 2in1 Disinfecting Mat 2 in 1 Wet and Dry Sanitizing Mat (Random Color) 80cm x 20cm Disinfecting Foot Mat Rubberized Door Matwith Anti-Slip Rubber Tray Foot Bath Mat Disinfectant Rubber	110	Unit	
18	Infra red gun digital thermometer, non-contact with fever alarm	27	Unit	
19	Digital Thermometer (armpit), heavy duty	500		
20	Finger pulse oximeter, fingertip. Heal Force Blood oximeter High-end Oximeter High Precision Blood Oxygen Measurement Pulse rate measurement blood flow Measurement Fingertip Pulse Oximeter Blood Oxyfeb Monitor SPO2 PR P) Heart Rate Measurement Quick Detection in 8s	48	Unit	

21	2 in 1 Ultrasonic Disinfecting and Humidifier Fogging Machine Fog Machine PH 90Effective Range 50 to 100 sq Adjustable Mist Control Volume220 to 240 Volts 50/60 hz80W Whisper Quiet Cool Mist Operation Water Tank Capacity 13LUTRASONIC DISINFECTING HUMIDIFIER air freshening and disinfecting machine. The disinfectant can be added for sterilization, and the essential oil can be added to purify the air. It can be used in office, warehouse and house. Product name: ultrasonic humidifier Humidification quantity: 480ml/h Power:45W Control Mode and frequency: 220V-50HZ	19	Unit	
22	Fog Machine 1500 W (Long Playing) Antibacterial disinfectant, Sanitizer, heavy duty fogging	25	Unit	
23	Stainless Knapsack sprayer, manual sprayer; 16L/disinfectant	2	Unit	
24	Medicine cabinet glass with keys; magnetic glass door; steel, aluminum design; hang with screw at the back inclusion of first aid kit	25	Unit	
25	Oxygen tank 15 lbs with complete accessories	2	Unit	
26	Oxygen tank- 10Lbs (regulator, humidifier, nasal cannula. Flow meter, gauze, wrench)	4	Unit	
27	Wheel chair, heavy duty	4	Unit	
28	Nebulizer, heavy duty	6	Unit	
29	Nebulizer kit	50	set	
30	Waste segregation trash can (3pcs/set-3colors)	40	set	
31	Trash can with Sprayer Cover, Rectangular with pedal, plastic 15L black	8	pc.	
32	Trash bin can with wheels and lock 80L, garbage bin	30	pc.	
33	Water Dispenser, Three-faucet design for 3 water options: Hot, Normal and Cold Hot water capacity: 4L/h ($\geq 85^{\circ}\text{C}$) Coldwater capacity: 2L/h ($\leq 10^{\circ}\text{C}$)	16	Unit	
34	Hygiene kit, FDA PH APPROVED Inclusion: (1) 60 ml 70% Isopropyl Alcohol (1) 50 ml Hand Sanitizer (1) 50 ml Liquid Soap (2) Non Woven Surgical Masks 3 ply with pouch	3000	pouch	
35	Stethoscope, heavy duty, branded Superior acoustics * tunable diaphragm, a 3M invention for monitoring low and high frequencies * Handcrafted solid stainless steel chestpiece * Two-tubes-in-one design	4	Unit	
36	IV Stand, IV POLE STAND, ADJUSTABLE WITH WHEELS	2	Unit	

37	Medical Stretcher Thickend Stainless	2	Unit	
38	Safety face shield heavy duty (head mounted)	5	pc.	
39	Disinfectant Spray gun, portable	7	Unit	
40	Vacuum Cleaner The filter can be removed and washed with water. Very easy to clean. * 12L has a very large capacity equal to the volume of 24 bottles of mineral water. * Free 4 nozzles to clean various items. Clean floors, sofas, cars. Operating diameter of about 15 meters, can be cleaned in a large area, no need to. change the socket frequently, multiple noise reduction bass is not dry. Capacity : 12L. *Rated power : 1200W. **Rated voltage. 220V. **Machine caliber. 32mm. **Vacuum range. 16-18kpa.	2	Unit	
41	Necklace air purifier, Ionizer	90	pc.	
42	UV Disinfection Trolley 80w Automatic lifting and 360 full coverage for Books	3	Unit	
43	Dual-way window Counter Intercom with free installation Type: Counter Intercom Intephone Material: Plastic+ Aluminum alloy Input voltage: 100-240V	35	Unit	
44	Water pail 20 Litter	3	pc.	
45	Dipper 1L	3	pc.	
46	Wall fan, 18 inches, Plastic Blade	110	Unit	
47	Ceiling Fan, 18 inches, Plastic Blade	45	Unit	
48	UV Light Handheld Sanitizer Wand	7	Unit	
49	UV Light streilizer/disinfecrion lamp	3	Unit	
50	Mop bucket, heavy duty, hard plastic	1	Unit	
51	Tornado mop head with savers	10	Unit	
52	Tornado mop (heavy duty)	1	Unit	
53	Retractable belt barrier black pole	10	Unit	
54	Tower Fan , 203x209x1058mm	4	Unit	
55	Tornado 30TRI Industrial Tripod Fan	6	Unit	
56	Large Doormat for Entrance (hotel door mart company Gate Earth Removing Mat Kitchen absorbent Carpet office Full shop LargeAre Customization)	1	Unit	
57	Glass Wiper	2	Unit	
58	Folding bed folding, single bed home outdoor folding bed portable bed folding beds, heavy duty (for isolation)	12	Unit	

59	UV Light Sterilizer for home, office, school, hospital, warehouse, and etc (Heavy duty trolley)	20	Unit	
60	Camera Pro(GoPro Heavy Duty) for Hybrid Instruction	30	Unit	
61	Lapel , with noise cancellation	30	Unit	
62	Queuing Display System Specification of display screen K-Q13. LED counter display for queuing. 1. Wireless signal receiver. 2. Show 3-digit number. 3. Show current calling number. 4. Can put on the Waiting Area for indicate customer. 5. Touch screen and English prompt voice. 6. Can install on the wall and desk. 7.110V-240V Power supply. 8. Working voltage : DC12V. 9. Dimension : 29*15.5*4cm. 10. With high strength ABS plastic shell. Specification of button transmitter K-O1-N. Simple to operate with a 12V 23A battery. Smooth surface for plastic case and waterproof silicone. Add the number one by one. Dimension : 60*60*22mm. Frequency : 433.92mhz.Call ticket number 001-999 in turn. Come with english voice announce. Display can be wall intalled or desktop style. Great for government offices	1	Unit	
63	AC, window type, 1HP w/ remote control; cooling capacity: 12660 Kj/Hr with exclusive 8-in-1 filter system (for triage)	1	Unit	
	LOT C: Medicines and other supplies			
1	Sodium Ascorbate capsule; 500mg; 100cap/box; ProtectZinc	140	box	
2	Ascorbic Acid 500mg;100s/box	30	box	
3	Immunpro Ascorbic acid with(Sodium Ascorbate zinc) 500g/10mg(100 tabs/box)	206	box	
4	Vit D; Fern D 1000 iu; anti stress, boost immunity; increases energy level; mental alertness; 120 soft ge/btl	34	box	
5	Paracetamol Biogesic 500mg; 20 tablets/banig 100s/box	50	box	
6	Bioflu 500mg; 100 tablets/box	2	box	
7	Cetirizine 10mg dihydrochloride; 100 tablets/box	15	box	
8	Kremil S Advance 10mg/800mg/165mg; chewable tablet; 100 tablets/box	2	box	
9	Gaviscon Chewable tablet; acid reflux release/heartburn; 8pcs/pck	14	pack	
10	Gaviscon Peppermint 10ml; 5pcs/pack	14	pack	

11	Betadine throat spray 4.5mg/ml; 50ml; radip kills virus, bacteria and fungi	18	bottle	
12	Betadine antiseptic; wounds solution; 120ml	40	bottle	
13	Betadine/Bactidol mouthwash; gargle; 500ml	12	bottle	
14	Cotton balls; absorbent; 100 pcs/pack	37	pack	
15	Adhesive bandage; Band aide plaster; small; 100 strips/box	38	box	
16	Antigen test kit: rapid covid 19 test kit; for Sras Cov-2; 25pcs/box	15	box	
17	Neurogen e, 100pc/box	15	box	
18	Centrum Silver advance advance tablet; vitamins; 30 tabs	8	bottle	
19	Centrum advance tablet; vitamins; 30 tabs	13	bottle	
	<i>One (1)year warranty for Equipment, supplies, materials, parts and services</i>			
	<i>At least three(3) to five (5)years Expiration Date (from the date of Delivery) on medicines and other Supplies</i>			
	<i>Indicate the brand/samples/brochure of the items being offered.</i>			
	<i>*****nothing follows*****</i>			

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Item	Specification			Statement of Compliance
	LOT A- Supplies & Consumables	Lot	1	
	Face mask KN95; 10 pcs/pack; 8 ply; facemask butterfly; 5D	4000	pack	
	Alcohol 500ml; ethyl; with moisturizer, scented	946	bottle	
	Alcohol, isoprophyl, scented; 70%;3.785liters;with moisturizer	632	gal	
	Hand sanitizer gel; pump; Scented (500ml), branded	95	bottle	
	Antibacterial Handsoap 130g, branded	346	box	
	Antibacterial Handsoap/Handwash Liquid 450ml, branded	600	bottle	
	Disinfectant spray 170g, branded	146	can	
	Disinfectant spray 510g, branded	225	can	
	Disinfectant, bleaching solution, 1 ltr, original scent /floral/lemon	435	bottle	
	Disinfectant, bleaching solution, 1 ltr, color safe	110	bottle	
	CIDEX (Disinfecting Solution)	4	gal	
	Air Freshener Aerosol (500ml)	39	can	
	Insecticide, Aerosol type, 600ml	4	can	
	Toilet bowl cleaner 900ml	10	can	
	Interfolded paper towel 3 ply, branded	600	pack	
	Fogging solution 1 gallon; polo sport, peppermint, citrus, fresh bamboo, lavender, cool water, cucumber lemon	455	gal	
	Battery drycell AAA, 4 pcs/blister pack (for infra red digital gun thermometer)	35	pack	
	Battery drycell AA, 4 pcs/blister pack(for infra red gun thermometer)	5	pack	
	Rechargeable Battery type/size C	200	pc.	
	Battery charger size C	20	Unit	
	Hand gloves; heavy duty, plastic rubber; yellow; elbow length	85	pair	

	Disposable Examination Gloves, Medium, 100 pcs/box	50	box	
	Chemical gloves(Rubber)-for disinfection,	50	pair	
	100Pcs/Box disposable Gloves Nitrile Vinyl Latex Free Powder Free Non-Sterile Healthcare Food Handling Use Personal Protective Equipment Gloves Multi-Purpose	6	box	
	Washable PPE suit;blue; 105cm x 65cm x 55cm	50	pc.	
	PPE Suit, Heavy duty, washable(with head cover, shoe cover & face shield)	30	set	
	Isolation gown, disposable	200	pc.	
	Isolation gown, ISOLATION GOWN/PPE/LAB GOWN / MEDICAL GRADE/WASHABLE/HIGH QUALITY MICROFIBER	13	pc.	
	Disposable Shoe Cover (100 pcs) For Laboratories, Hospital, Factories, and etc	25	box	
	Surgical Cap	20	pack	
	Oxygen Cannula	50	pc.	
	Humidifier Solution, with scent	200	gal	
	Cotton balls; absorbent; 100 pcs/pack	72	pack	
	Ice bag , big	20	pc.	
	Hot water pack, big , rubber	20	pc.	
	Door mat (indoor) - cloth	120	pc.	
	Trashbag (large) Black	40	pack	
	Trashbag (small) Black	40	pack	
	Dishwashing liquid (500ml)	14	bottle	
	Detergent Bar 140g as packed	15	pack	
	Detergent powder (1 kilo)	15	pack	
	Air humidifier solution (water base) - branded	45	ltr.	
	Set of aromatherapy Essential oil for humidifier 250ml, 4pcs/set	20	set	

	Chlorine powder (4kgs/container)	15	container	
	Disinfecting wipes, Lemon 80 count	24	pack	
	Bathroom Gel Air Freshener Holder with 8g Refills	15	pc.	
	Floor cleaner, multi purpose, 1 ltr.	49	ltr.	
	Furniture Polish Spray , 300ml	47	can	
	Viruscide Solution, 1 gal	100	gal	
	Trauma bag (complete set)	7	set	
	50MI Alcohol Bottle Card Spray Bottle Travel Portable Touchland Perfume Spray Bottle Silicone Case Hook	85	pc.	
	300ML Nano Continuous Mist Spray Bottle Alcohol Mist Sprayer Fine Mist Spray Bottle	18	pc.	
	Alcohol refillable Bottle with pump (1 lit capacity)	50	pc.	
	Bath soap holder(plastic)	36	pc.	
	LOT B: Equipment & Other Apparatus			
	Automatic Alcohol dispenser with Heavy Duty Stand (1000ml with sensor)	2	Unit	
	Alcohol dispenser; automatic liquid /alcohol dispenser, wall mounted; with stand; rechargeable	100	Unit	
	Automatic Soap Dispenser with Heavy Stand	30	Unit	
	Foot Press Alcohol Dispenser	10	Unit	
	Wall mount Thermal scanner, heavy duty	60	Unit	
	Thermal scanner infrared with stand; with adaptor, model K3XI with automatic alcohol dispenser	50	Unit	
	Smoke Machine; 1500W nano smoke machine fog disinfection machine! Two types of options: timer style/ remote control style, Liquid capacity: 100mL; smoke output: 2000cubic feet/ minute;Rated Power(Real Power)(900 watts) ; voltage: 110V or 220V; The stylish portable car / indoor electric atomization disinfection machine can produce very dry disinfection mist, which can deeply disinfect and purify the air, decompose and	14	Unit	

	eliminate odor, and improve the air environment			
	Wireless Atomized Disinfection Gun K5 Nano Rechargeable Blue Light Disinfection Sprayer Spray Gun● Size:223*192*65mm; ●Working voltage: DC3.7V;●Current: 15W; ●Bottle volume: 380ml; ●Spray distance:1~1.5 meters;●Battery capacity: 2000mAh; low gear, continuous use for 70 minutes; high gear, continuous use for 50 minutes;●Charging voltage: DC5V/1A;●Charging cable type: Type-C;●spray gun, sterilization at room temperature ,very fine water mist, no residue;●Using dual-core processor, independent boost charging technology, powerful performance, long-lasting stability;●Achieve -level atomization output, custom-made high-pressure air pumps and siphon atomization nozzles above 5000rpm;	14	Unit	
	Digital BP Monitor Arm Sphygmomanometer LCD display screen will show the memory sign, heart rate, and blood pressure measurement. It also shows a sound key sign, memory/set button, start/stop button, and the time of the day./BP Digital arm, clinically accurate performance; electric bp; rechargeable; with adaptor; large displace LCD: 59mmx43mm; Memory: 60-120 sets of reading; Arm cuff circumference: 22-32cm; Date and Time display; Motion Detection	20	Unit	
	Air Purifier with UV Sterilization Light for Home Appliance HEPA+Activated Carbon Filter(Specification: K5 with 2 Filter-UV Sterilization Light- Power: 35W-Rated voltage: 110v-220v-Dimension (L x W x H):330*190*550 mm-Room Size: 40-50m*- Noise Level:28 dB-Recommened filter life time: 12 months)	22	Unit	
	Humidifier, Entrance Style 23.8L set of 2units n U type tube	15		
	Air Humidifier machine-13L capacity with UV sterilization	12	Unit	
	Air Humidifier Aromatheraphy table top	4	Unit	
	Ultrasonic humidifier misting machine	15	Unit	
	Air Purifier Air Cleaner 320m3/h pm	55	Unit	

	UV Sterilization box with timer control(Kills Viruses on your cellphone, bag, cash, facemask, zery, document & more programmable disinfection time, UVC TUBE: 8 Watts, Box Dimension: 18x12x10	18	Unit	
	Heavy Duty 2in1 Disinfecting Mat 2 in 1 Wet and Dry Sanitizing Mat (Random Color) 80cm x 20cm Disinfecting Foot Mat Rubberized Door Matwith Anti-Slip Rubber Tray Foot Bath Mat Disinfectant Rubber	110	Unit	
	Infra red gun digital thermometer, non-contact with fever alarm	27	Unit	
	Digital Thermometer (armpit), heavy duty	500		
	Finger pulse oximeter, fingertip. Heal Force Blood oximeter High-end Oximeter High Precision Blood Oxygen Measurement Pulse rate measurement blood flow Measurement Fingertip Pulse Oximeter Blood Oxyfeb Monitor SPO2 PR P) Heart Rate Measurement Quick Detection in 8s	48	Unit	
	2 in 1 Ultrasonic Disinfecting and Humidifier Fogging Machine Fog Machine PH 90Effective Range 50 to 100 sq Adjustable Mist Control Volume220 to 240 Volts 50/60 hz80W Whisper Quiet Cool Mist Operation Water Tank Capacity 13LUTRASONIC DISIINFECTING HUMIDIFIER air freshening and disinfecting machine. The disinfectant can be added for sterilization, and the essential oil can be added to purify the air. It can be used in office, warehouse and house. Product name: ultrasonic humidifier Humidificaiton quantity: 480ml/h Power:45W Conrol Mode and frequency: 220V-50HZ	19	Unit	
	Fog Machine 1500 W (Long Playing) Antibac disinfectant, Sanitizer, heavy duty fogging	25	Unit	
	Stainless Knapsack sprayer, manual sprayer; 16L/disinfectant	2	Unit	
	Medicine cabinet glass with keys; magnetic glass door; steel, aluminum design; hang with screw at the back inclusion of first aid kit	25	Unit	
	Oxygen tank 15 lbs with complete accessories	2	Unit	
	Oxygen tank- 10Lbs (regulator, humidifier, nasal cannula. Flow meter, gauze, wrench)	4	Unit	
	Wheel chair, heavy duty	4	Unit	

	Nebulizer, heavy duty	6	Unit	
	Nebulizer kit	50	set	
	Waste segregation trash can (3pcs/set-3colors)	40	set	
	Trash can with Sprayer Cover, Rectangular with pedal, plastic 15L black	8	pc.	
	Trash bin can with wheels and lock 80L, garbage bin	30	pc.	
	Water Dispenser, Three-faucet design for 3 water options: Hot, Normal and Cold Hot water capacity: 4L/h ($\geq 85^{\circ}\text{C}$) Coldwater capacity: 2L/h ($\leq 10^{\circ}\text{C}$)	16	Unit	
	Hygiene kit, FDA PH APPROVED Inclusion: (1) 60 ml 70% Isopropyl Alcohol (1) 50 ml Hand Sanitizer (1) 50 ml Liquid Soap (2) Non Woven Surgical Masks 3 ply with pouch	3000	pouch	
	Stethoscope, heavy duty, branded Superior acoustics * tunable diaphragm, a 3M invention for monitoring low and high frequencies * Handcrafted solid stainless steel chestpiece * Two-tubes-in-one design	4	Unit	
	IV Stand, IV POLE STAND, ADJUSTABLE WITH WHEELS	2	Unit	
	Medical Stretcher Thickend Stainless	2	Unit	
	Safety face shield heavy duty (head mounted)	5	pc.	
	Disinfectant Spray gun, portable	7	Unit	
	Vacuum Cleaner The filter can be removed and washed with water. Very easy to clean. * 12L has a very large capacity equal to the volume of 24 bottles of mineral water. * Free 4 nozzles to clean various items. Clean floors, sofas, cars. Operating diameter of about 15 meters, can be cleaned in a large area, no need to. change the socket frequently, multiple noise reduction bass is not dry. Capacity : 12L. *Rated power : 1200W. **Rated voltage. 220V. **Machine caliber. 32mm. **Vacuum range. 16-18kpa.	2	Unit	
	Necklace air purifier, Ionizer	90	pc.	
	UV Disinfection Trolley 80w Automatic lifting and 360 full coverage for Books	3	Unit	
	Dual-way window Counter Intercom with free installation Type: Counter Intercom Intephone Material: Plastic+ Aluminum alloy Input voltage: 100-240V	35	Unit	

	Water pail 20 Litter	3	pc.	
	Dipper 1L	3	pc.	
	Wall fan, 18 inches, Plastic Blade	110	Unit	
	Ceiling Fan, 18 inches, Plastic Blade	45	Unit	
	UV Light Handheld Sanitizer Wand	7	Unit	
	UV Light streilizer/disinfecrion lamp	3	Unit	
	Mop bucket, heavy duty, hard plastic	1	Unit	
	Tornado mop head with savers	10	Unit	
	Tornado mop (heavy duty)	1	Unit	
	Retractable belt barrier black pole	10	Unit	
	Tower Fan , 203x209x1058mm	4	Unit	
	Tornado 30TRI Industrial Tripod Fan	6	Unit	
	Large Doormat for Entrance (hotel door mart company Gate Earth Removing Mat Kitchen absorbent Carpet office Full shop LargeAre Customization)	1	Unit	
	Glass Wiper	2	Unit	
	Folding bed folding, single bed home outdoor folding bed portable bed folding beds, heavy duty (for isolation)	12	Unit	
	UV Light Sterilizer for home, office, school, hospital, warehouse, and etc (Heavy duty trolley)	20	Unit	
	Camera Pro(GoPro Heavy Duty) for Hybrid Instruction	30	Unit	
	Lapel , with noice cancellation	30	Unit	
	Queuing Display System Specification of display screen K-Q13. LED counter display for queuing. 1. Wireless signal receiver. 2. Show 3-digit number. 3. Show current calling number. 4. Can put on the Waiting Area for indicate customer. 5. Touch screen and English prompt voice. 6. Can install on the wall and desk. 7.110V-240V Power supply. 8. Working voltage : DC12V. 9. Dimension : 29*15.5*4cm. 10. With high strength ABS plastic shell. Specification of	1	Unit	

	button transmitter K-O1-N. Simple to operate with a 12V 23A battery. Smooth surface for plastic case and waterproof silicone. Add the number one by one. Dimension : 60*60*22mm. Frequency : 433.92mhz.Call ticket number 001-999 in turn. Come with english voice announce. Display can be wall intalled or desktop style. Great for government offices			
	AC, window type, 1HP w/ remote control; cooling capacity: 12660 Kj/Hr with exclusive 8-in-1 filter system (for triage)	1	Unit	
	LOT C: Medicines and other supplies			
	Sodium Ascorbate capsule; 500mg; 100cap/box; ProtectZinc	140	box	
	Ascorbic Acid 500mg;100s/box	30	box	
	Immunpro Ascorbic acid with(Sodium Ascorbate zinc) 500g/10mg(100 tabs/box)	206	box	
	Vit D; Fern D 1000 iu; anti stress, boost immunity; increases energy level; mental alertness; 120 soft ge/btl	34	box	
	Paracetamol Biogesic 500mg; 20 tablets/banig 100s/box	50	box	
	Bioflu 500mg; 100 tablets/box	2	box	
	Cetirizine 10mg dihydrochloride; 100 tablets/box	15	box	
	Kremil S Advance 10mg/800mg/165mg; chewable tablet; 100 tablets/box	2	box	
	Gaviscon Chewable tablet; acid reflux release/heartburn; 8pcs/pck	14	pack	
	Gaviscon Peppermint 10ml; 5pcs/pack	14	pack	
	Betadine throat spray 4.5mg/ml; 50ml; radip kills virus, bacteria and fungi	18	bottle	
	Betadine antiseptic; wounds solution; 120ml	40	bottle	
	Betadine/Bactidol mouthwash; gargle; 500ml	12	bottle	
	Cotton balls; absorbent; 100 pcs/pack	37	pack	
	Adhesive bandage; Band aide plaster; small; 100 strips/box	38	box	
	Antigen test kit: rapid covid 19 test kit; for Sras Cov-2; 25pcs/box	15	box	
	Neurogen e, 100pc/box	15	box	
	Centrum Silver advance advance tablet; vitamins; 30 tabs/bottle	8	bottle	

	Centrum advance tablet; vitamins; 30 tabs/bottle	13	bottle	
	<i>One (1)year. warranty for Equipment, supplies, materials, parts and services.</i>			
	<i>At least three (3) to five (5)years Expiration Date (from the date of Delivery) on medicines and other Supplies.</i>			
	<i>Indicate the brand/samples/brochure of the items being offered.</i>			
	***** <i>nothing follows</i> *****			

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- ☐ (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and brand/samples offered, brochures**, if any
- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding

calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- ☐ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- ☐ (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).

