



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10747389
Procuring Entity BATAAN PENINSULA STATE UNIVERSITY
Title BPSU MC SEC SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES
Area of Delivery Bataan

Solicitation Number:	MC24-04-264	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables		
Approved Budget for the Contract:	PHP 165,670.00	Document Request List	0
Delivery Period:	15 Day/s		
Client Agency:		Date Published	15/04/2024
Contact Person:	Kimberly Mhay Dela Rosa Almendras Procurement Unit Capitol Site Balanga City Bataan Philippines 2100 63-47-2371341 63-915-5454680 kmdalmendras@bpsu.edu.ph	Last Updated / Time	12/04/2024 12:45 PM
		Closing Date / Time	18/04/2024 08:00 AM

Description			
No. Qty. Unit of Measure DESCRIPTION			
ALCOHOL OR ACETONE BASED ANTISEPTICS			
1 30 Gallon ALCOHOL, Ethyl, 1 Gallon			
2 20 Gallon Peppermint, 12-1 Disinfectant			
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES			
3 500 Piece SIGN PEN, Extra Fine Tip, Black			
4 40 Piece SIGN PEN, Medium Tip, Black			
5 40 Piece SIGN PEN, Medium Tip, Blue			
CLEANING EQUIPMENT AND SUPPLIES			
6 6 Can Air Freshener (LAVENDER AIR FRESHENER 320ML)			
7 3 Piece Broom (Walis Tambo)			
8 3 Piece Broom (Walis Tingting)			
9 12 Bottle Cleaner, Toilet Bowl and Urinal, 500 ml			
10 12 Pouch Detergent Powder, all purpose, 1kg			
11 3 Piece Dust Pan (Big)			
12 10 Bottle Hand Soap, liquid (500 ml)			
13 1 Piece Mophandle, bucket			
14 2 Piece Mophandle, heavy duty			
15 4 Kilo Rags			
16 3 Piece Trashbin with Wheels and Lock, 80L, Black			
COLOR COMPOUNDS AND DISPERSIONS			
17 4 Bottle INK, for stamp pad, 60 ml			
FACE MASK			
18 5 Box FACE MASK			
MANUFACTURING COMPONENTS AND SUPPLIES			
19 2 Jar Glue			
20 1 Box Staple Wire, Heavy Duty (Binder Type), 23/13			
21 10 Box Staple Wire, Standard			
22 5 Roll Tape, transparent, 24 mm			
23 5 Roll Tape, transparent, 48 mm			
OFFICE EQUIPMENT AND ASSESSORIES AND SUPPLIES			
24 20 Piece Correction Tape			
25 20 Piece Data File Box			
26 2 Piece Dater Stamp			
27 1 Box Envelope, Documentary, A4			
28 1 Box Envelope, Documentary, Legal			
29 5 Box Fastener			
30 4 Bundle Folder, Fancy with Slide, A4 GREEN			
31 4 Bundle Folder, Fancy with Slide, Legal GREEN			
32 5 Box Index Tab			
33 10 Piece Marker, Permanent, Black			
34 10 Piece Marker, Whiteboard, Black			
35 4 Pair Stamp Pad, felt			

36	2 Piece Scissors, symmetrical/asymmetrical, Joy 8"
37	4 Piece Stapler, standard type
38	2 Piece Stapler Remover, plier-type
39	1 Piece Tape Dispenser, table top
PAPER MATERIALS AND PRODUCTS	
40	5 Pad Notepad, stick-on, 50mm x 76mm
41	3 Pad Notepad, stick-on, 76mm x 76mm
42	60 Ream Paper, Multipurpose A4, 70 gsm
43	60 Ream Paper, Multipurpose Legal, 70 gsm
44	125 Book Record Book, 500 pages
PESTICIDES OR PEST REPELLENTS	
45	10 Can Insecticide 300 ml
OTHER ITEMS	
46	20 Piece LAMINATED STEEL PADLOCK 38MM x 16MM SHACKLE
47	15 Bottle Ink, Black 003
48	12 Bottle Ink, Magenta 003
49	12 Bottle Ink, Cyan 003
50	12 Bottle Ink, Yellow 003
51	5 Box Push Pin
52	2 Piece Flash Drive, 32G
53	3 Pack AAA BATTERY (4-PACK)
54	3 Pack AA BATTERY (4S)
***** Nothing Follows *****	

Created by	Kimberly Mhay Dela Rosa Almendras
Date Created	12/04/2024

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MAIN CAMPUS

REQUEST FOR QUOTATION / PROPOSAL

BPSU MC SEC SUPPLY AND
DELIVERY OF VARIOUS OFFICE
SUPPLIES

Bidder:

Address:

Email Address:

Contact No. :

TIN No. :

Office/Section

PR no.

Quotation No.

MC-SEC

MC24-04-264

Philgeps 2024-04-031

Please quote your lowest price on the item/s listed below,subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


KIMBERLY MHAY D. ALMENDRAS
Procurement Officer

- Note:
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.

2.DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS(MAXIMUM)

3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS

5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION

6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

					ABC P165,670.00	
No.	Qty.	Unit of Measure	DESCRIPTION	Unit Price	Total Cost	
ALCOHOL OR ACETONE BASED ANTISEPTICS						
1	30	Gallon	ALCOHOL, Ethyl, 1 Gallon			
2	20	Gallon	Peppermint, 12-1 Disinfectant			
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES						
3	500	Piece	SIGN PEN, Extra Fine Tip, Black			
4	40	Piece	SIGN PEN, Medium Tip, Black			
5	40	Piece	SIGN PEN, Medium Tip, Blue			
CLEANING EQUIPMENT AND SUPPLIES						
6	6	Can	Air Freshener (LAVENDER AIR FRESHENER 320ML)			
7	3	Piece	Broom (Walis Tambo)			
8	3	Piece	Broom (Walis Tinging)			
9	12	Bottle	Cleaner, Toilet Bowl and Urinal, 500 ml			
10	12	Pouch	Detergent Powder, all purpose, 1kg			
11	3	Piece	Dust Pan (Big)			
12	10	Bottle	Hand Soap, liquid (500 ml)			
13	1	Piece	Mophandle, bucket			
14	2	Piece	Mophandle, heavy duty			
15	4	Kilo	Rags			
16	3	Piece	Trashbin with Wheels and Lock, 80L, Black			
COLOR COMPOUNDS AND DISPERSIONS						
17	4	Bottle	INK, for stamp pad, 60 ml			
FACE MASK						
18	5	Box	FACE MASK			
MANUFACTURING COMPONENTS AND SUPPLIES						
19	2	Jar	Glue			
20	1	Box	Staple Wire, Heavy Duty (Binder Type), 23/13			
21	10	Box	Staple Wire, Standard			
22	5	Roll	Tape, transparent, 24 mm			
23	5	Roll	Tape, transparent, 48 mm			
OFFICE EQUIPMENT AND ASSESSORIES AND SUPPLIES						
24	20	Piece	Correction Tape			
25	20	Piece	Data File Box			
26	2	Piece	Dater Stamp			
27	1	Box	Envelope, Documentary, A4			

28	1	Box	Envelope, Documentary, Legal		
29	5	Box	Fastener		
30	4	Bundle	Folder, Fancy with Slide, A4 GREEN		
31	4	Bundle	Folder, Fancy with Slide, Legal GREEN		
32	5	Box	Index Tab		
33	10	Piece	Marker, Permanent, Black		
34	10	Piece	Marker, Whiteboard, Black		
35	4	Pair	Stamp Pad, felt		
36	2	Piece	Scissors, symmetrical/asymmetrical, Joy 8"		
37	4	Piece	Stapler, standard type		
38	2	Piece	Stapler Remover, plier-type		
39	1	Piece	Tape Dispenser, table top		
			PAPER MATERIALS AND PRODUCTS		
40	5	Pad	Notepad, stick-on, 50mm x 76mm		
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44	125	Book	Record Book, 500 pages		
			PESTICIDES OR PEST REPELLENTS		
45	10	Can	Insecticide 300 ml		
			OTHER ITEMS		
46	20	Piece	LAMINATED STEEL PADLOCK 38MM x 16MM SHACKLE		
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51	5	Box	Push Pin		
52	2	Piece	Flash Drive, 32G		
53	3	Pack	AAA BATTERY (4-PACK)		
54	3	Pack	AA BATTERY (4S)		
			***** Nothing Follows *****		

Warranty

Price Validity

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date