



Republic of the Philippines  
BATAAN PENINSULA STATE UNIVERSITY  
City of Balanga Bataan  
☎ (047) - 237 - 1341

## INVITATION TO BID

The **BATAAN PENINSULA STATE UNIVERSITY (BPSU)**, through its **Bids and Award Committee (BAC)** invites all qualified suppliers to bid for the hereunder project.

The project's name is **P.R. No. DC2024-04-045 – Supply, Delivery, and Installation of Instructional, Laboratory, and Maintenance Equipment for Dinalupihan Campus** with full details and specifications provided in the official public bidding documents, which can be viewed at the PhilGEPS and BPSU Website. The source of funding of the project is **General Fund 2024** with Approved Budget for the Contract (ABC) of **Five Million Pesos Only (Php5,000,000.00) with 4 lots.**

Details of the Lot;

- Lot 1 – Php3,600,000.00 in Electronics Equipment
- Lot 2 – Php575,000.00 in ICT Equipment
- Lot 3 – Php425,000.00 in Electrical and Maintenance Equipment
- Lot 4 - Php400,000.00 in Chemical Laboratory Supplies and Equipment

Prospective bidders should have experienced undertaking similar projects within the last three (3) years amounting to at least 50% of the proposed project for bidding. Eligibility check as well as the preliminary examination of bids shall use non-discretionary “pass/fail” criteria. Post qualification of the lowest calculated bids shall be conducted. All Bids in excess of the Approved Budget for the Contract shall be automatically rejected at the Bid Opening.

All details concerning Eligibility Statements and Screenings, Bid Security, Performance Security, Pre-bid Conferences, Bid Evaluation, Post Qualification, and Contract Award shall be governed by the relevant provision of R.A. 9184, as well as its amended I.R.R.

The following are the activity schedules:

ACTIVITY	DATE/TIME	VENUE
Issuance of Bid Documents	April 16, 2024 (8:00AM) to May 6, 2024 (9:00AM)	BAC Secretariat Office (1 <sup>st</sup> Floor, Admin. Bldg.)
Pre-Bid Conference	April 24, 2024 2:00PM	Board Room (2 <sup>nd</sup> Floor, Admin. Bldg.)
Submission of Bids	May 6, 2024 9:00AM	BAC Secretariat Office (1 <sup>st</sup> Floor, Admin. Bldg.)
Opening of Bids	May 6, 2024 10:00AM	Board Room (2 <sup>nd</sup> Floor, Admin. Bldg.)
Bid Evaluation	May 7, 2024	
Post Qualification	May 8, 2024	
Approval of Resolution / Issuance of Notice of Award	May 9, 2024	Tentative Schedule depends on the result of the post-qualification report and recommendation from the TWG/End-User Unit.
Contract Preparation and Signing	May 10, 2024	
Notice to Proceed	May 13, 2024	


Instructions to Bidders and a checklist of Bidding Requirements can be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS). The complete set of the Public Bidding

Documents can be purchased by any prospective supplier or contractor from the BPSU – BAC Secretariat upon payment of a ***non-refundable fee of Php5,000.00 for each lot.***

BPSU assumes no responsibility whatsoever to compensate or indemnify supplier for any expenses incurred in the preparation of bid.

BPSU reserves the right to accept or reject any bid, to declare a failure of bidding, not to award the contract, to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liabilities to the affected bidders. Furthermore, the BPSU reserves the right to waive any minor defects of formality and to accept the proposal most advantageous to the agency.

For any queries or concerns, please send an email to [bac@bpsu.edu.ph](mailto:bac@bpsu.edu.ph)

  
**Rev. Fr. Edgardo S. Sigua**  
*BAC Chairperson*