



# BATAAN PENINSULA STATE UNIVERSITY

City of Balanga 2100 Bataan  
PHILIPPINES

PPO

## PURCHASE REQUEST

Department	ADM & FINANCE	P.R. No.	Date: 7/31/2012
Section	CAS HRM LABORATORY	SAI No.:	Date:
		ALOBS No.	Date:

Stock No.	Unit of Issue	Item Description	Quantity	Estimated Unit Cost	Estimated Cost
1	lot	Phase I-HRM laboratory Supply and installation of bakery kitchen furniture and equipment with mechanical works and gas line for HRM laboratory *****nothing follows*****  estimated cost: P 7,700,000.00  FUNDS AVAILABLE: 7700,000.00  Gregorio C. Rodis VP for Adm. & Finance 39/7/11	1		

**Purpose:** Proposed HRM Laboratory

Requested by: Signature: _____ Printed Name: _____ Designation: _____	Recommending Approval:	Approved by:
	GREGORIO C. RODIS, Ph. D.	DELFIN O. MAGPANTAY, Ed.D.
	VP for Adm. & Finance	University President

*Handwritten notes and signatures at the bottom of the page, including dates like 7/31/12 and various initials.*



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## PURCHASE ORDER

Supplier	MARS LABORATORY INSTRUMENTS CENTER	P.O. No.	2012-09-224
Address	Unit 610 Prestige Tower, Emerald Ave., Ortigas Center Pasig City	Date	9/6/2012
		Mode of Procurement	Direct Contracting

Comments:

Please furnish this office the following articles subject to the terms and conditions contained herein

Place of Delivery	Supply Office, BPSU-Main Campus	Delivery Term	
Date of Delivery		Payment Term	

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1	1	lot	Phase I-HRM Laboratory Supply and installation of bakery, kitchen furniture and equipment with mechanical works and gas line *****nothing follows*****	7,700,000.00	7,700,000.00

Total Amount in Words: Seven Million Seven Hundred Thousand pesos only P 7,700,000.00

In case of failure to make the full delivery within the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours

Conforme

**DELFIN O. MAGPANTAY, Ed. D.**  
 University President  
 (Authorized Official)

**ADELINA MERCADO**  
 (Signature over printed name)  
 09-07-12  
 Date

Requisitioning Office/Dept	Funds Available	Amount
 <b>FELICIDAD V. OLAYA, Ph. D.</b> Dean, CAS Authorized Official	 <b>ERLINDA C. SALVADOR</b> Administrative Office V	
		ALOSS No