



BATAAN PENINSULA STATE UNIVERSITY  
AGEING SCHEDULE OF CASH ADVANCES GRANTED TO OFFICERS AND EMPLOYEES  
As of March 31, 2021

Consolidation on Audit  
Bataan Peninsula State University  
**RECEIVED**  
Eleg in 2/28/2021  
for verification

GENERAL FUND

| Name   | Particulars  | Reference |          | Due Date  | Total Amount | Not yet due | Amount Due per Age Category |            |        |             | Remarks |
|--|--|-----------|----------|-----------|--------------|-------------|-----------------------------|------------|--------|-------------|---------|
|  |  | Check No. | Date     |           |              |             | Less than 30 days           | 31-60 days | 61-365 | Over 1 year |         |
| 1. Advances for Payroll (1-99-01-020)                    |  |           |          |           |              |             |                             |            |        |             |         |
|  |  |           |          |           |              |             |                             |            |        |             |         |
| 2. Advances to Special Disbursing Officers (1-99-01-030) |  |           |          |           |              |             |                             |            |        |             |         |
|  |  |           |          |           |              |             |                             |            |        |             |         |
| 3. Advances to Officers and Employees (1-99-01-040)      |  |           |          |           |              |             |                             |            |        |             |         |
| Lirio C. Baluyot   | CA/71st Governing Board Meeting Mar.18, 2021/Central | 11122984  | 2-Mar-21 | 18-Apr-21 | 20,000.00    | 20,000.00   |                             |            |        |             |         |
| SUBTOTAL GENERAL FUND>>>>                                |  |           |          |           | 20,000.00    | 20,000.00   | -                           | -          | -      | -           |         |

RETAINED INCOME FUND

| Name   | Particulars  | Reference |           | Due Date | Total Amount | Not yet due | Amount Due per Age Category |            |        |             | Remarks |
|--|--|-----------|-----------|----------|--------------|-------------|-----------------------------|------------|--------|-------------|---------|
|  |  | Check No. | Date      |          |              |             | Less than 30 days           | 31-60 days | 61-365 | Over 1 year |         |
| 1. Advances for Payroll (1-99-01-020)                    |  |           |           |          |              |             |                             |            |        |             |         |
|  |  |           |           |          |              |             |                             |            |        |             |         |
| 2. Advances to Special Disbursing Officers (1-99-01-030) |  |           |           |          |              |             |                             |            |        |             |         |
| Gigi L. Pascual  | CA/payment prize won for the competition as Year-End Implementation of the Long Term Research-Based Extension Program/Main | 74525969  | 2-Feb-21  | 5-Mar-21 | 12,000.00    |             | 12,000.00                   |            |        |             |         |
| Jocelyn R. Lazarte                                       | CA/payment of honorarium for Guest Speakers and Allowance for the Defender Staff/Balanga                                   | 75601158  | 22-Feb-21 | 5-Mar-21 | 43,616.46    |             | 43,616.46                   |            |        |             |         |
| Gigi L. Pascual  | CA/salaries COS/Feb. 1-12, 2021/Main   | 75601163  | 23-Feb-21 | 5-Mar-21 | 16,464.00    |             | 16,464.00                   |            |        |             |         |
| Ivy D. Rico  | CA/allowance of BPSU DC Malasimbo publication/Dinalupihan  | 536564    | 4-Mar-21  | 5-Apr-21 | 22,500.00    | 22,500.00   |                             |            |        |             |         |
| Ivy D. Rico  | CA/honoraria of the Resource Speakers for the Malasimbo's Annual Local School Press Conference/Dinalupihan                 | 536565    | 4-Mar-21  | 5-Apr-21 | 17,500.00    | 17,500.00   |                             |            |        |             |         |
| Jocelyn R. Lazarte                                       | CA/honorarium for Principals, Department Heads, Resource Teachers and Cooperating Teachers/Balanga                         | 75601211  | 5-Mar-21  | 5-Apr-21 | 53,200.00    | 53,200.00   |                             |            |        |             |         |
| Gigi L. Pascual  | Payment of salaries of Non ATM Contract of Service Full Time/Feb. 16-28, 2021/Main   | 75601230  | 9-Mar-21  | 5-Apr-21 | 17,700.00    | 17,700.00   |                             |            |        |             |         |
| Ivy D. Rico  | CA/financial assistance Campus Student Government's(CSG's) Project/Dinalupihan   | 536570    | 15-Mar-21 | 5-Apr-21 | 62,000.00    | 62,000.00   |                             |            |        |             |         |
| Manuel T. Lazarte  | CA wages of JO laborer from Jan. 20 to Feb. 1-28, 2021/Abucay  | 75601293  | 22-Mar-21 | 5-Apr-21 | 19,943.01    | 19,943.01   |                             |            |        |             |         |
| Gigi L. Pascual  | Refund of tuition fee 2nd trimester 2020-2021/Main   | 75601294  | 22-Mar-21 | 5-Apr-21 | 4,320.00     | 4,320.00    |                             |            |        |             |         |
| Gigi L. Pascual  | CA salaries of Contract of Service Full-Time/Feb. 16-28, 2021/Main   | 75601295  | 22-Mar-21 | 5-Apr-21 | 10,355.00    | 10,355.00   |                             |            |        |             |         |
| Jocelyn R. Lazarte                                       | Payment of Honorarium as Lecturer on webinar/B alanga  | 75601296  | 22-Mar-21 | 5-Apr-21 | 15,634.80    | 15,634.80   |                             |            |        |             |         |
| 3. Advances to Officers and Employees (1-99-01-040)      |  |           |           |          |              |             |                             |            |        |             |         |
|  |  |           |           |          |              |             |                             |            |        |             |         |
| SUBTOTAL RETAINED INCOME FUND>>>>                        |  |           |           |          | 295,233.27   | 223,152.81  | 72,080.46                   | -          | -      | -           |         |

CUSTODIAL FUND

| Name   | Particulars  | Reference |           | Due Date | Total Amount | Not yet due | Amount Due per Age Category |            |        |             | Remarks |
|--|--|-----------|-----------|----------|--------------|-------------|-----------------------------|------------|--------|-------------|---------|
|  |  | Check No. | Date      |          |              |             | Less than 30 days           | 31-60 days | 61-365 | Over 1 year |         |
| 1. Advances for Payroll (1-99-01-020)                    |  |           |           |          |              |             |                             |            |        |             |         |
| 2. Advances to Special Disbursing Officers (1-99-01-030) |  |           |           |          |              |             |                             |            |        |             |         |
| Ivy D. Rico  | CA/honoraria of the resource teachers, cooperating teachers, coordinators/head teachers, principals and district supervisor/Dinalupihan      | 435080    | 5-Mar-21  | 5-Apr-21 | 211,350.00   | 211,350.00  |                             |            |        |             |         |
| Jocelyn R. Lazarte                                       | Payment of honorarium for Principals, Department Heads, Resource Teachers and Cooperating Teachers/AY 2019-2020/Balanga                      | 68266041  | 5-Mar-21  | 5-Apr-21 | 23,800.00    | 23,800.00   |                             |            |        |             |         |
| Jocelyn R. Lazarte                                       | CA payment of Book & Unif Allow and Stipend (Sept. to Dec. 2020) of Scholars of PLDT-Smart Foundation Inc. 1st Semester AY 2020-2021/Balanga | 68266042  | 8-Mar-21  | 5-Apr-21 | 285,000.00   | 285,000.00  |                             |            |        |             |         |
| Marielle T. Galedo                                       | Salaries Feb. 2021/Hyanglan Lee/Central  | 68266060  | 22-Mar-21 | 5-Apr-21 | 7,800.00     | 7,800.00    |                             |            |        |             |         |
| Gigi L. Pascual  | CA/Stipend of Scholars for First Sem. AY 2020-2021 from Medina Lacson De Leon Foundation/Main  | 68266061  | 22-Mar-21 | 5-Apr-21 | 54,000.00    | 54,000.00   |                             |            |        |             |         |
| 3. Advances to Officers and Employees (1-99-01-040)      |  |           |           |          |              |             |                             |            |        |             |         |
| SUBTOTAL CUSTODIAL FUND>>>>                              |  |           |           |          |              |             |                             |            |        |             |         |
|  |  |           |           |          | 581,950.00   | 581,950.00  |                             |            |        |             |         |

