



Republic of the Philippines  
**BATAAN PENINSULA STATE UNIVERSITY**  
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**March 23, 2022**

**MR. ALEXANDER TEE**

**Owner/Proprietor**

**ENGLAND TEXTILES**

596 C.M. Recto Ave., Brgy. 269 Zone 25 Dist. III,  
San Nicholas, Manila

Subject : **NOTICE TO PROCEED**

Dear **Mr. Tee**:

This is to inform you that the Contract for the implementation of the project, **SUPPLY AND DELIVERY OF SWISS COTTON FABRIC AND OTHER MATERIALS FOR THE PRODUCTION OF WASHABLE FACE MASKS AT BPSU MAIN CAMPUS with PR No. MC2022-02-056** has been approved.

Accordingly, you are hereby directed to commence the work in accordance with the term and conditions as stipulated in the Contract and Implementation Schedule, and that the date of commencement shall be no later than seven (7) calendar days after your receipt of this letter.

The time of completion shall be **Fifteen (15)** calendar days from either the date occurring seven (7) calendar days after your receipt of this letter or your notified intended date for commencement of work, whichever occurs sooner.

Your written acknowledgement of receipt and acceptance of this notice, together with your advice on your intended date of commencement of the work are requested by return, through signature of your authorized representative in the space indicated below.

Very truly yours,

  
**GREGORIO J. RODIS, Ph.D**  
University President

I acknowledge receipt on this Notice on 3-25-2022  
Name of the Representative of the Bidder: Alexander Tee  
Authorized Signature: [Signature]  
Designation: OWNER

**ENGLAND TEXTILES**, hereby notify **BPSU** that commencement of the project is on 18<sup>th</sup> day of APRIL 2022.