

Bid Notice Abstract

Request for Quotation (RFQ)

**Reference Number**

9512582

**Procuring Entity**

BATAAN PENINSULA STATE UNIVERSITY

**Title**

BPSU: MCO-ACCTG Supply and Delivery of Office Equipment, Supplies and Consumables

**Area of Delivery**

Bataan

<b>Solicitation Number:</b>	MCO2023-02-0151	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Office Equipment Supplies and Consumables		
<b>Approved Budget for the Contract:</b>	PHP 204,540.00	<b>Document Request List</b>	8
<b>Delivery Period:</b>	15 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	24/02/2023
<b>Contact Person:</b>	Lizette Alexis Cunanan Magpantay Procurement Unit Capitol Compound Tenejero Balanga City Bataan Philippines 2100 63-912-7639920  lcmagpantay@bpsu.edu.ph	<b>Last Updated / Time</b>	24/02/2023 00:00 AM
		<b>Closing Date / Time</b>	03/03/2023 08:00 AM

<b>Description</b>
Qty. Unit of Measure Description/Offer LOT A - Office Supplies 5 box Gel Ink Pen, Blue, 0.5mm 10 box Gel Ink Pen, Black, 0.5mm 10 piece Assorted-colored neon highlighter 3 piece Plier-type Staple wire remover 10 pad Note pad, stick on, 3" x 3", 100 sheets per pad 10 pad Note pad, stick on, 3" x 4", 100 sheets per pad 10 pad Note pad, stick on, 2" x 3", 100 sheets per pad 10 box Hard metal fastener 8 piece Mouse pad 20 piece Correction tape, 8 meters 50 piece Transparent scotch tape, 1" 20 box Brother laser toner cartridge - TN 2380 15 box Epson ink 003, black 10 box Epson ink 003, yellow 10 box Epson ink 003, cyan 10 box Epson ink 003, magenta 30 bottle Ethyl Alcohol, 70% solution, 500ml. 200 pack Face mask 3D (10 pcs.per pack) 4 piece Photocopier's feed roller 30 piece Expandable Long White Folder 6 piece Balikbayan Box 23"x 23" x 23" LOT B - Office Equipment 3 piece Office chair with armrest adjustable height 360 rotate mesh 1 unit 3-in-1 printer 7 piece Maxwell CMOS Battery CR2032 1 unit Intel core i5 generation desktop set Processor: INTEL CORE i5-12600 118MB CACHE UP TO 4.80 GHZ, 6 CORES 12 THREADS Motherboard: ASUS PRIME B660M-K D4 Memory: Kingston Fury Beast 16GB DDR4 3200 SSD: SAMSUNG 870 EVO 250GB HDD: SEAGATE 1 TERABYTE BARRACUDA Casing: DEEPCOOL MATREXX 55 MESH-ATX CASE (DP -ATX-MATREXX 55-MESH) Power Supply: Cooler Master MWE 750 WATTS BRONZE 80 PLUS Monitor: AOC E2270SWHN 21.5 VGA/HDMI (1920X1080) UPS: APC BVX700LUI-MS 700VA, 360- WATTS, 230V UPS AVR, USB CHARGING, UNIVERSAL SOCKETS. INPUT DEVICE: LOGITECH MK200 KEYBOARD AND MOUSE. LOT C - Other Equipment 1 piece Heavy Duty foldable Hand truck trolley, 3kg. Capacity *** Nothing Follows ***  <b>Note: Kindly indicate your brand offer or attach picture</b>

**Created by**

Lizette Alexis Cunanan Magpantay

**Date Created**

23/02/2023

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REQUEST FOR QUOTATION/PROPOSAL

MCO-ACCTG Supply and Delivery  
of Office Equipment, Supplies  
and Consumables

Company:		Office/Section	
Address:		PR no.	
E-Mail Address:		Quotation No.	
Contact No.		TIN.no. (indicate VAT or Non-Vat)	

MCO2023-02-0151  
Philgeps-2023-02-035

Please quote your lowest price on the item/s listed below,subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.

  
LIZETTE ALEXIS C. MAGPANTAY  
Procurement Unit

- Note:
- 1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
  - 2.DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS(MAXIMUM)
  - 3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  - 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
  - 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  - 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

ABC: P204,540.00

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
			LOT A - Office Supplies		
1	5	box	Gel Ink Pen, Blue, 0.5mm		
2	10	box	Gel Ink Pen, Black, 0.5mm		
3	10	piece	Assorted-colored neon highlighter		
4	3	piece	Plier-type Staple wire remover		
5	10	pad	Note pad, stick on, 3" x 3", 100 sheets per pad		
6	10	pad	Note pad, stick on, 3" x 4", 100 sheets per pad		
7	10	pad	Note pad, stick on, 2" x 3", 100 sheets per pad		
8	10	box	Hard metal fastener		
9	8	piece	Mouse pad		
10	20	piece	Correction tape, 8 meters		
11	50	piece	Transparent scotch tape, 1"		
12	20	box	Brother laser toner cartridge - TN 2380		
13	15	box	Epson ink 003, black		
14	10	box	Epson ink 003, yellow		
15	10	box	Epson ink 003, cyan		
16	10	box	Epson ink 003, magenta		
17	30	bottle	Ethyl Alcohol, 70% solution, 500ml.		
18	200	pack	Face mask 3D (10 pcs.per pack)		
19	4	piece	Photocopier's feed roller		
20	30	piece	Expandable Long White Folder		
21	6	piece	Balikbayan Box 23"x 23" x 23"		
			LOT B - Office Equipment		
22	3	piece	Office chair with armrest adjustable height 360 rotate mesh		
23	1	unit	3-in-1 printer		
24	7	piece	Maxwell CMOS Battery CR2032		

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Address: \_\_\_\_\_ PR no. \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_ Quotation No. \_\_\_\_\_  
Contact No. \_\_\_\_\_ TIN.no.: (indicate VAT or Non-Vat) \_\_\_\_\_

**MCO2023-02-0151**

**Philgeps-2023-02-035**

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**ABC: P204,540.00**

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
25	1	unit	<b>Intel core i5 generation desktop set</b>		
			Processor: INTEL CORE i5-12600 118MB CACHE UP TO 4.80 GHZ, 6 CORES 12 THREADS		
			Motherboard: ASUS PRIME B660M-K D4		
			Memory: Kingston Fury Beast 16GB DDR4 3200		
			SSD: SAMSUNG 870 EVO 250GB		
			HDD: SEAGATE 1 TERABYTE BARRACUDA		
			Casing: DEEPCOOL MATREXX 55 MESH-ATX CASE (DP -ATX-MATREXX 55-MESH)		
			Power Supply: Cooler Master MWE 750 WATTS BRONZE 80 PLUS		
			Monitor: AOC E2270SWHN 21.5 VGA/HDMI (1920X1080)		
			UPS: APC BVX700LUI-MS 700VA, 360- WATTS, 230V UPS AVR, USB CHARGING, UNIVERSAL SOCKETS.		
			INPUT DEVICE: LOGITECH MK200 KEYBOARD AND MOUSE.		
			<b>LOT C - Other Equipment</b>		
26	1	piece	<b>Heavy Duty foldable Hand truck trolley, 3kg. Capacity</b>		
			<b>*** Nothing Follows ***</b>		

Delivery Period \_\_\_\_\_  
Warranty \_\_\_\_\_  
Price Validity \_\_\_\_\_

Printed Name/Signature \_\_\_\_\_

Tel.No./Cellphone No./e-mail address \_\_\_\_\_

Date \_\_\_\_\_