



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10122417  
**Procuring Entity** BATAAN PENINSULA STATE UNIVERSITY  
**Title** BPSU MC CICT Supply & Delivery of BPSU Graduation Invitation for 2023  
**Area of Delivery** Bataan

<b>Solicitation Number:</b>	MC23-09-805	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Printing Supplies		
<b>Approved Budget for the Contract:</b>	PHP 391,850.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	7 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	12/09/2023
<b>Contact Person:</b>	Riezle Clarin Muñoz Procurement Unit Capitol Site Balanga City Bataan Philippines 2100 63-47-2371341 63-932-8662730 rcmunoz@bpsu.edu.ph	<b>Last Updated / Time</b>	11/09/2023 22:38 PM
		<b>Closing Date / Time</b>	15/09/2023 17:00 PM

#### Description

Qty. Unit of Measure Description/Offer  
 3770 copies BPSU Graduation Invitation 2023  
 A4 size, 76 pages including cover; C2S #100 inside pages; C2S #220 cover, perfect binding with matte/ plastic laminate ; with complementary copies  
 7140 pcs Ribbon with tassle : 1.5"  
 BPSU Logo : Foldcote cal. 12; Full colors ; Die cut and UV Laminated  
 Graduate: 3000 pcs  
 Parents: 3000 pcs  
 Key Officials: 60 pcs  
 Faculty : 580 pcs  
 Personnel : 500 pcs  
 \*\*\*nothing follows\*\*\*

**Created by** Riezle Clarin Muñoz  
**Date Created** 11/09/2023

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contact person/s of the concerned party.

# MAIN CAMPUS

## REQUEST FOR QUOTATION / PROPOSAL

**BPSU MC CICT Supply &  
Delivery of BPSU Graduation  
Invitation for 2023**

<b>Bidder:</b>	_____	<b>Office/Section</b>	_____
<b>Address:</b>	_____	<b>PR no.</b>	MC 2023-09-805
<b>E-Mail Address:</b>	_____	<b>Quotation No.</b>	Philgeps 2023-09-083mc
<b>Contact No.</b>	_____	<b>TIN.no:</b> (indicate VAT or Non-Vat)	_____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.

  
**RIEZEL CLARIN MUÑOZ**  
 Procurement Officer

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
  2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
  3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
  5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

					ABC P391,850.00	
No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost	
1	3770	copies	BPSU Graduation Invitation 2023			
			A4 size, 76 pages including cover; C2S #100 inside pages; C2S #220 cover, perfect binding with matte/ plastic laminate ; with complementary copies			
2	7140	pcs	Ribbon with tassle : 1.5"			
			BPSU Logo : Foldcote cal. 12; Full colors ; Die cut and UV Laminated			
			Graduate: 3000 pcs			
			Parents: 3000 pcs			
			Key Officials: 60 pcs			
			Faculty : 580 pcs			
			Personnel : 500 pcs			
3			***nothing follows***			
4						
5						

jhozle3rd6th7

Delivery Period	_____
Warranty	_____
Price Validity	_____

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date



320450  
71400  
391850

5244.75

5244.75  
5244.75

316

5244.75

