



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	10675014
Procuring Entity	BATAAN PENINSULA STATE UNIVERSITY
Title	BPSU-CO-MIS-SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND CONSUMABLES FOR 1ST QUARTER
Area of Delivery	Bataan

Solicitation Number:	CO2024-03-0357	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables		
Approved Budget for the Contract:	PHP 66,938.00	Document Request List	0
Delivery Period:	15 Day/s		
Client Agency:		Date Published	19/03/2024
Contact Person:	Carolina Sales Barata Procurement Staff Capitol Compound Balanga City Bataan Philippines 2100 63-47-2371341  csbarata@bpsu.edu.ph	Last Updated / Time	18/03/2024 22:17 PM
		Closing Date / Time	25/03/2024 08:00 AM

Description			
Qty. Unit of Measure Description/Offer			
3 gallon ALCOHOL, Ethyl, 1 Gallon			
3 piece ERASER, plastic/rubber			
5 piece SIGN PEN, Extra Fine Tip, Blue			
5 pack BATTERY, dry cell, size AA			
10 pack BATTERY, dry cell, size AAA			
3 pack BATTERY, dry cell, size D			
2 can AIR FRESHENER 320ml/275G			
1 piece BROOM (Walis Tambo)			
2 bottle CLEANER, Toilet Bowl and Urinal 500ml			
2 pouch DETERGENT POWDER, all purpose 1kg			
1 piece DUST PAN			
1 pack SCOURING PAD, Sponge			
1 unit "DIGITAL VOICE RECORDER, 4GB			
Expand your memory with the micro SD card slot			
Up to 55 hours of battery life for extended recording"			
3 unit EXTERNAL HARD DRIVE 1TB			
10 piece FLASH DRIVE 32GB			
5 unit COMPUTER MOUSE, Wireless, 2.4 GHz			
10 piece LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts			
20 piece LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts			
3 box STAPLE WIRE, standard			
2 roll TAPE, electrical			
2 roll TAPE, masking, 24mm			
2 roll TAPE, packaging, 48 mm			
4 roll TAPE, transparent, 24mm			
5 piece RULER, flexible, plastic, 450mm			
1 tube BLADE, for general purpose cutter/utility knife			
5 box CLIP, backfold, 19mm			
5 box CLIP, backfold, 25mm			
2 box CLIP, backfold, 32mm			
5 piece CORRECTION TAPE			
5 piece CUTTER/UTILITY KNIFE, for general purpose			
10 piece DATA FILE BOX			
5 piece MAGAZINE FILE BOX, Large			
1 set MARKER, Flourescent			
1 piece MARKER, Permanent, Black			
1 piece MARKER, Permanent, Blue			
1 piece MARKER, Whiteboard, Black			
1 piece MARKER, Whiteboard, Blue			
3 box PAPER CLIP, vinly/plastic coated, 33mm			
3 box PAPER CLIP, vinly/plastic coated, jumbo, 50mm			

	2 pair SCISSORS, symmetrical/asymmetrical 5 piece STAPLER, standard type 5 piece STAPLE REMOVER, plier-type 10 piece STENO NOTEBOOK, A5 size, 80 sheets 10 ream PAPER, MULTIPURPOSE A4 80GSM 5 ream PAPER, MULTIPURPOSE 8.5x13 80GSM 2 book RECORD BOOK, 300 PAGES 2 book RECORD BOOK, 500 PAGES 1 can INSECTICIDE 500ml 1 cart TONER CARTRIDGE, HP CE285A (HP85A), Black 20 piece BALLPEN, Retractable, Black 1 unit "Multifunction Printer, All-in-One Inkjet Printer (Piezoelectric) Flatbed colour image scanner, 216 x 297 mm scan area ADF with 30 pages (A4), 10 pages (Legal) paper capacity • Interface • USB: USB 2.0 • Network: Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct • Network Protocol: TCP/IPv4, TCP/IPv6  " 2 roll DOUBLE SIDED TAPE 1" 5 pack PHOTO PAPER (A4) 2 unit UNINTERRUPTIBLE POWER SUPPLY 650VA-360W 5 bottle DISHWASHING LIQUID 1000ml 5 piece EXTENSION CORD 3 gang 5M 5 piece DOOR MAT, Approx 13x20 inches *** nothing follows ***
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Created by	Carolina Sales Barata
Date Created	18/03/2024

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C E N T R A L

REQUEST FOR QUOTATION / PROPOSAL

BPSU-CO-MIS-SUPPLY AND  
DELIVERY OF OFFICE SUPPLIES  
AND CONSUMABLES FOR 1ST  
QUARTER

Bidders:	Office/Section	MIS
Address:	PR no.	CO2024-03-0357
E-Mail Address:	Quotation No.	PhilGeps 2024-03-0065
Contact No.	Date	March 18, 2024
TIN.no: (indicate VAT)		

Please quote your lowest price on the item/s listed below,subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.

  
Carolina S. Barata  
Procurement Officer

- Note:
- 1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
  - 2.DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS(MAXIMUM)
  - 3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  - 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
  - 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  - 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

					ABC 66,938.00	
No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost	
1	3	gallon	ALCOHOL, Ethyl, 1 Gallon			
2	3	piece	ERASER, plastic/rubber			
3	5	piece	SIGN PEN, Extra Fine Tip, Blue			
4	5	pack	BATTERY, dry cell, size AA			
5	10	pack	BATTERY, dry cell, size AAA			
6	3	pack	BATTERY, dry cell, size D			
7	2	can	AIR FRESHENER 320ml/275G			
8	1	piece	BROOM (Walis Tambo)			
9	2	bottle	CLEANER, Toilet Bowl and Urinal 500ml			
10	2	pouch	DETERGENT POWDER, all purpose 1kg			
11	1	piece	DUST PAN			
12	1	pack	SCOURING PAD, Sponge			
13	1	unit	DIGITAL VOICE RECORDER, 4GB Expand your memory with the micro SD card slot Up to 55 hours of battery life for extended recording			
14	3	unit	EXTERNAL HARD DRIVE 1TB			
15	10	piece	FLASH DRIVE 32GB			
16	5	unit	COMPUTER MOUSE, Wireless, 2.4 GHz			
17	10	piece	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts			
18	20	piece	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts			
19	3	box	STAPLE WIRE, standard			
20	2	roll	TAPE, electrical			
21	2	roll	TAPE, masking, 24mm			
22	2	roll	TAPE, packaging, 48 mm			
23	4	roll	TAPE, transparent, 24mm			
24	5	piece	RULER, flexible, plastic, 450mm			
25	1	tube	BLADE, for general purpose cutter/utility knife			

26	5	box	CLIP, backfold, 19mm		
27	5	box	CLIP, backfold, 25mm		
28	2	box	CLIP, backfold, 32mm		
29	5	piece	CORRECTION TAPE		
30	5	piece	CUTTER/UTILITY KNIFE, for general purpose		
31	10	piece	DATA FILE BOX		
32	5	piece	MAGAZINE FILE BOX, Large		
33	1	set	MARKER, Flourescent		
34	1	piece	MARKER, Permanent, Black		
35	1	piece	MARKER, Permanent, Blue		
36	1	piece	MARKER, Whiteboard, Black		
37	1	piece	MARKER, Whiteboard, Blue		
38	3	box	PAPER CLIP, vinly/plastic coated, 33mm		
39	3	box	PAPER CLIP, vinly/plastic coated, jumbo, 50mm		
40	2	pair	SCISSORS, symmetrical/asymmetrical		
41	5	piece	STAPLER, standard type		
42	5	piece	STAPLE REMOVER, plier-type		
43	10	piece	STENO NOTEBOOK, A5 size, 80 sheets		
44	10	ream	PAPER, MULTIPURPOSE A4 80GSM		
45	5	ream	PAPER, MULTIPURPOSE 8.5x13 80GSM		
46	2	book	RECORD BOOK, 300 PAGES		
47	2	book	RECORD BOOK, 500 PAGES		
48	1	can	INSECTICIDE 500ml		
49	1	cart	TONER CARTRIDGE, HP CE285A (HP85A), Black		
50	20	piece	BALLPEN, Retractable, Black		
51	1	unit	Multifunction Printer, All-in-One Inkjet Printer (Piezoelectric) Flatbed colour image scanner, 216 x 297 mm scan area ADF with 30 pages (A4), 10 pages (Legal) paper capacity • Interface • USB: USB 2.0 • Network: Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct • Network Protocol: TCP/IPv4, TCP/IPv6		
52	2	roll	DOUBLE SIDED TAPE 1"		
53	5	pack	PHOTO PAPER (A4)		
54	2	unit	UNINTERRUPTIBLE POWER SUPPLY 650VA-360W		
55	5	bottle	DISHWASHING LIQUID 1000ml		
56	5	piece	EXTENSION CORD 3 gang 5M		
57	5	piece	DOOR MAT, Approx 13x20 inches		
			*** <i>nothing follows</i> ***		

Delivery Period

Warranty

Price Validity

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date