



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10796868  
**Procuring Entity** BATAAN PENINSULA STATE UNIVERSITY  
**Title** BPSU-CO-SCTY-SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND EQUIPMENT  
**Area of Delivery** Bataan

<b>Solicitation Number:</b>	CO2024-04-0500	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Office Equipment Supplies and Consumables		
<b>Approved Budget for the Contract:</b>	PHP 110,200.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	30 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	27/04/2024
<b>Contact Person:</b>	Carolina Sales Barata Procurement Staff Capitol Compound Balanga City Bataan Philippines 2100 63-47-2371341  csbarata@bpsu.edu.ph	<b>Last Updated / Time</b>	26/04/2024 10:28 AM
		<b>Closing Date / Time</b>	02/05/2024 08:00 AM

#### Description

Qty. Unit of Measure Description/Offer  
 1 BOX HEAVY DUTY COMB BINDING MACHINE LEGAL SIZE  
 3 BOX 100 PCS PLASTIC RING BINDING LEGAL SIZE  
 2 BOX 100 PCS PVC BINDING COVER A4  
 2 BOX 100 PCS PVC BINDING LEGAL SIZE  
 1 UNIT LAPTOP UNIT I5 (16", GEN 8)  
 SMART, SLIM ,LIGHT & MILITARY GRADE 16 INCH LAPTOP POWERED BY  
 INTEL 13TH GEN INTEL CORE PROCESSOR  
 OPTIONAL FINGERPRINT READER & HYBRID FHD INFRARED CAMERA  
 ENHANCED FEATURES TO SAVE YOU TIME & SECURE YOUR DATA  
 CHOICE OF SUPERB DISPLAYS, DOLBY AUDIO CERTIFIED  
 1 UNIT HEAVY DUTY LAMINATING MACHINE  
 5 REAM LAMINATING FILM - LEGAL SIZE  
 12 UNIT HEAVY DUTY MEGAPHONE SPEAKER WITH SIREN  
 1 UNIT WORKFORCE ES-50 PORTABLE SHEETFEED DOCUMENT SCANNER  
 MALL COMPACT AND LIGHTWEIGHT, THE WORKFORCE ES-50 IS THE PERFECT SOLUTION FOR ON THE GO  
 SCANNING NEEDS. USB POWERED, IT DELIVERS FAST, CONVENIENT SCANNING ANYTIME, ANYWHERE. WITH AN  
 EASY TO USE INTUITIVE SCANNING PROCESS , CAPTURING AND SAVING DOCUMENTS AND EVEN BUSINESS CARDS  
 IS SIMPLY A BREEZE  
 COMPACT SIZE AND FOOTPRINT  
 POWERED VIA USB OR AC ADAPTER

SCAN SPEED UP TO 5.5 SEC PER SHEET  
SCAN SMART  
\*\*\*\*\*Nothing Follows\*\*\*\*\*

**Created by** Carolina Sales Barata

**Date Created** 26/04/2024

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C E N T R A L

REQUEST FOR QUOTATION / PROPOSAL

BPSU-CO-SCTY-SUPPLY AND  
DELIVERY OF OFFICE SUPPLIES  
AND EQUIPMENT

<b>Bidder:</b>	_____	<b>Office/Section</b>	_____	<b>SECURITY</b>	_____
<b>Address:</b>	_____	<b>PR no.</b>	_____	<b>CO2024-04-0500</b>	_____
<b>E-Mail Address:</b>	_____	<b>Quotation No.</b>	_____	<b>PhilGeps 2024-04-0100</b>	_____
<b>Contact No.</b>	_____	<b>Date</b>	_____	<b>April 26, 2024</b>	_____
<b>TIN.no:</b> <small>(indicate VAT )</small>	_____				

Please quote your lowest price on the item/s listed below,subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.

  
**Carolina S. Barata**  
Procurement Officer

- Note:**
- 1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
  - 2.DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS(MAXIMUM)
  - 3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  - 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
  - 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  - 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

				ABC 110,200.00	
No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
1	1	BOX	HEAVY DUTY COMB BINDING MACHINE LEGAL SIZE		
2	3	BOX	100 PCS PLASTIC RING BINDING LEGAL SIZE		
3	2	BOX	100 PCS PVC BINDING COVER A4		
4	2	BOX	100 PCS PVC BINDING LEGAL SIZE		
5	1	UNIT	LAPTOP UNIT I5 (16", GEN 8)		
			SMART, SLIM ,LIGHT & MILITARY GRADE 16 INCH LAPTOP POWERED BY		
			INTEL 13TH GEN INTEL CORE PROCESSOR		
			OPTIONAL FINGERPRINT READER & HYBRID FHD INFRARED CAMERA		
			ENHANCED FEATURES TO SAVE YOU TIME & SECURE YOUR DATA		
			CHOICE OF SUPERB DISPLAYS, DOLBY AUDIO CERTIFIED		
6	1	UNIT	HEAVY DUTY LAMINATING MACHINE		
7	5	REAM	LAMINATING FILM - LEGAL SIZE		
8	12	UNIT	HEAVY DUTY MEGAPHONE SPEAKER WITH SIREN		
9	1	UNIT	WORKFORCE ES-50 PORTABLE SHEETFEED DOCUMENT SCANNER		
			MALL COMPACT AND LIGHTWEIGHT, THE WORKFORCE ES-50 IS THE PERFECT SOLUTION FOR ON THE GO SCANNING NEEDS. USB POWERED, IT DELIVERS FAST, CONVENIENT SCANNING ANYTIME, ANYWHERE. WITH AN EASY TO USE INTUITIVE SCANNING PROCESS , CAPTURING AND SAVING DOCUMENTS AND EVEN BUSINESS CARDS IS SIMPLY A BREEZE		
			COMPACT SIZE AND FOOTPRINT		
			POWERED VIA USB OR AC ADAPTER		
			SCAN SPEED UP TO 5.5 SEC PER SHEET		
			SCAN SMART		
			*****Nothing Follows*****		

Delivery Period	_____
Warranty	_____
Price Validity	_____

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date